



MINUTES
Winfield Town Council Meeting
Meeting date: Tuesday, July 24th, 2018

Call to Order: A meeting of the Winfield Town Council was held at the Winfield Government Center, 10645 Randolph Street, Winfield, Indiana on July 24th, 2018. The meeting convened at 6:50 PM. The Pledge of Allegiance was recited.

Rick Anderson conducted roll call:

Members in attendance: Gerald Stiener, Jim Simmons, Tim Clayton, Dave Anderson and Bridget Baird.

Members not in attendance:

Also in attendance: Attorney Dave Austgen from Austgen Kuiper Jasaitis P.C.; Rick Anderson, Clerk-Treasurer; Nick Bellar, Town Administrator/Planning and Zoning Administrator; Mike Duffy, Town Engineer; Dan Ball, Town Marshal; Mitch Floyd, Street Department Supervisor; Jason Gikas, LOFS Fire Department Chief; Kim Wachowski; Office and Events Coordinator.

APPROVAL OF MINUTES:

Gerald Stiener entertained a motion to approve the minutes of the Joint Sewer Board and Town Council Executive Session of May 22nd, June 12th, and July 10th, 2018 and Regular Town Council Meeting Minutes of May 22nd, June 12th, and July 10th, 2018. Dave Anderson made the motion to approve the minutes, Bridget Baird seconded the motion. The minutes were approved as presented by a vote of 5-0.

STAFF REPORTS:

- Nick Bellar reported the BZA will have to revisit a decision on a variance due to a lack of enough membership in attendance to take action during a split vote situation at the last meeting. The Plan Commission will have a Secondary Plat for 42 lots on the agenda for Thursday; this is the remainder of the single family lots in the development. The sewer project is still underway and they are still wrapping up a few outstanding items on the park. Gerald Stiener asked on behalf of a resident if there was anything that can be done about the geese around the pond. Nick will look into it. Attorney Austgen recommended asking other environmental agencies what they use to deter geese.
- Dan Ball gave a verbal report on the stats for the end of June. They had a large number of arrests in June, 4 Driving while suspended, 2 warrants, 7 OWIs, 5 drug related arrests, 1 invasion of privacy, 1 reckless driving. Part-timers have been covering the weekend shifts. Some of the officers' hours were extending due to the arrests.
- Mitch Floyd stated the Street Department completed the Randolph Street ditch for the Storm Water Board. They have been busy cutting grass and chipping has been taking them a day and half to get done. He will work on sidewalk repairs in Doubletree West when he has the chance. A new box is coming in for truck number 7, he will look into getting a spreader for it to make it ready for winter. Gerald Stiener asked Mitch if he could do something about the weeds growing by the guard rail at the corner of Grand Blvd. and Randolph St. Mitch will looking to getting more professional weed killer.



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- Kevin Heerema was present from the LOFS Fire Department. He stated calls were a little bit slower this month compared to the previous month. They had 98 total calls, 61 in town; no fires, mostly EMS calls. Bridget Baird asked if there were any firework related injuries. Kevin said they did not have any this year. Dave Anderson asked Dan Ball to post on his Town Marshal Facebook page that the time frame for setting of fireworks ended on July 9th. Residents are still setting them off now.

PUBLIC COMMENTS (Agenda Items): None

CITIZEN REQUESTING PLACEMENT ON AGENDA (Non-related to the Agenda): None

SPECIAL ACTIONS:

Public Hearing: Additional Appropriations

Consideration of Resolution 2018-6, Approval of Additional Appropriations

Rick Anderson stated this Public Hearing notice has been appropriately published. This is in regards to two additional appropriation items, the replacement of the Street Department Truck damaged in a fire and the Town Marshal Blitz Grant Program.

Gerald Stiener opened the Public Hearing at 7:00p.m. After asking three times for comments, none were made, and the Public Hearing was closed.

Bridget Baird asked for clarification on the Blitz Program. Dan Ball explained that Indiana receives funds from the National Highway Safety Administration for traffic grants which include DUIs and reckless driving, texting and driving, and seatbelt violation. Officers are paid to come out on their own time in four hours blocks to do traffic enforcement only. The local department has to pay the officer for the time on their next pay check and then submit that in for reimbursement from the State. It can usually take two or three months for the reimbursement to the town to go through. Rick explained that the appropriation is for him to be able to pay the officers, it was not budgeted because they don't know exactly what the amount will be. The DLGF requests that appropriations are applied for earlier rather than later. After no further discussion Tim Clayton made the motion to approve Resolution 2018-06. Dave Anderson seconded the motion, the motion carried with all in favor 5-0.

UNFINISHED/DEFERRED BUSINESS:

1. *Update on Randolph Street Park Project.*

Gerald Stiener asked Nick Bellar if a name for the park has been selected. Nick answered no. A discussion was had on the name, nothing official was decided. Bridget asked about the completion of the electric for the park. Rick said the electrical contractor is still waiting on a few items that are being donated but the light poles are in and all the underground work is complete, it should all be finished within a month. Bridget also asked if it was possible to put up a warning sign on Randolph for children in the area for drivers to slow down. Nick said he will look into having Mitch put up a sign.

2. *Update on Doubletree East Sewer Project.*

Mike Duffy stated they are moving along.



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3. Discussion of 2018 Roadway Improvements, Community Crossings and Additional Projects.

Rick Anderson stated Walsh and Kelly has finished the repaving on the south end of Randolph Street. Mike Duffy stated he just received the invoice for the work and is reviewing it now. After the improvements and repaving is done on the north end of Randolph Street, they will have \$300,000 left over to put towards another small road project. Gerald Stiener asked Mike Duffy to get a cost for the part of 117th Avenue past the S curve to Gibson. Jim Simmons asked if there were any issues on the south end of Randolph Street that resulted in additional costs, Mike said they did need more shoulder stone in some areas.

NEW BUSINESS:

1. Consideration of Purchase of Vehicle to Replace Vehicle Totaled by Fire.

Rick Anderson stated Mitch Floyd and Nick Bellar have been working on the replacement of the truck totaled by a fire last winter season. They have received three quotes, the lowest coming from Schepel Buick in the amount of \$67,260. Gerald asked if it met the specifications. Nick stated this was just a standard truck replacement. Tim Clayton made the motion to approve the purchase of the replacement truck in the amount of \$67,260. Jim Simmons seconded the motion, the motion carried with all in favor 5-0.

2. Consideration of Pay Application #2, Grimmer Construction, Randolph St. Park \$302,402.78.

Rick Anderson stated they have the park pay application to Grimmer in the amount of \$302,402.78 and then a change order was received just this afternoon in the amount of \$25,117.07. Mike Duffy explained that the change order is for changes made to drainage that was made after the bid process. Nick Bellar asked if this was the final pay application for the park. Mike said no, they are still retaining part of the payment for work that still needs to be completed. Rick said the amount being held is \$47,000. Dave Anderson made the motion to approve pay application number two to Grimmer Construction in the amount of \$302,402.78. Bridget Baird seconded the motion, the motion carried with all in favor 5-0. Dave Anderson then made the motion to approve the change order in the amount of \$25,117.07. Jim Simmons seconded the motion, the motion carried with all in favor 5-0.

3. Recommendation of 2019 Water District Budget by Winfield Waterworks Board.

Rick Anderson explained that the 2019 budget for the Water District needs to be approved by the Town Council no action needs to be taken tonight. The Board plan to pay back the bonds taken out in 2001 three years early, this budget should not require any additional tax levy as there are available funds to cover the pay off. It will be presented at the first meeting in August with adoption in September. Gerald asked if the property taxes in the Trees subdivision will go down. Rick said after 2019 on average they should see a decrease of about \$250 a year.

4. Ordinance 286, Town Promotions Policy and Appropriations.

Rick Anderson said this will set a policy for the administration of Town promotions. It would cover any kind of Winfield promotional material that could be passed out, memorabilia to honor service to the community, sponsorships for charitable foundations, flower arrangements for town employee related



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wake services, and one holiday party for staff at the end of the year. This would be a \$5,000 line item in the budget for 2019. Rick said similar policies are in place in other communities.

5. Discussion of 457b Plan.

Rick Anderson said this was discussed last year but no action was taken, since then more than two employees have expressed interest in taking part in this plan. Now that the Town staff is growing along with the town it is necessary to expand benefits. This plan is through the Hoosier Start program it is a 401k for municipal employees. The issue that came up last year when considering this was if an employee was only planning on contributing a small amount from their paycheck, it would only end up covering the fee of \$57.80 for the program. Rick suggested the Town could cover that fee for those who would like to enroll in the program; it would only be around \$500 if 10 people joined or \$1000 if every one did. He also recommended if an elected official would also like to enroll in the program they should cover their own fee. The Council did not have a problem with covering the fee, Rick will look into getting updated information on the program.

6. Consideration of appointment to the Board of Zoning Appeals.

Nick Bellar distributed the applications that came in for the BZA vacancy to the Town Council for consideration. Dave Anderson made the motion to appoint Sash Becvarovski to the BZA. Tim Clayton seconded the motion, the motion carried 4-1, with Bridget Baird voting against.

TREASURERS REPORT:

Before presenting the claims, Rick Anderson gave a brief update on the property tax settlement from June 21st. 54% disbursement was received, the TIF district generated \$25,000 for the first half of the year which will go towards the Downtown Master Plan. Past due utilities that were liened and certified brought in \$54,000. Rick is currently working on the 2019 budget, he will have a presentation on August 14th, Public Hearing on August 28th with adoption set for September 25th. The DLGF wants all municipalities to move up their budget deadline so they can post budgets by the end of December.

Rick presented the Treasurer's Report through July 31st, 2018 and routine claims-to-date in the amount of \$230,172.66 and noted the unusual claims. Gerald Stiener entertained a motion to pay the claims. Tim Clayton made a motion to pay the claims in the amount of \$230,172.66. Bridget Baird seconded the motion, the motion carried with all in favor 5-0. Bridget asked about the item for Anytime Fitness, Rick explained that was for their \$100 cleaning deposit for an event they held. The deposit is refunded back to them after the event if all maintenance was taken care of.

ANNOUNCEMENTS: Gerald Stiener noted the various upcoming meetings.

ADJOURNMENT:

Gerald Stiener entertained a motion to adjourn the meeting. Tim Clayton made a motion to adjourn and it was seconded by Jim Simmons. All were in favor, the motion carried 5-0. The meeting adjourned at 7:24 p.m.



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Gerald Stiener
Town Council President

Richard C. Anderson, Jr.
Clerk-Treasurer

Kim Wachowski
Recording Secretary

Date of Approval _____